
CONTRA COSTA COLLEGE | INTER CLUB COUNCIL (ICC)

2600 Mission Bell Drive, SAB 101, San Pablo, CA. 94806

INTER CLUB COUNCIL | REGULAR MEETING MINUTES | AUGUST 29, 2023

Meeting Location: 2600 Mission Bell Dr. (SAB 107) San Pablo, CA. 94806

1:30 P.M. – 2:30 P.M.

Zoom Information

<https://4cd.zoom.us/j/9286267215>

Meeting ID: 928 626 7215

Agenda Materials

Board members will be attending via teleconference from the following locations

Note: While teleconference locations are listed below, if a member does not participate from a teleconference location that location may not be open to the public.

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I. ORDER OF BUSINESS

A. Call to Order - 1:34pm

B. Roll Call | 5 Minutes

Voting Members

Vice President of Club Affairs (or Designee) Sudinma Thapa	Secretary <i>vacant</i>
Vice Chair <i>vacant</i>	Treasurer <i>vacant</i>
Asian Pacific Islander Student Association (APISA) Annabelle Santoyo	Interact Club Lola Abdugapparov
Black Student Union (BSU) N/A	International Students Club (ISC) N/A
Bookworms Emily Au	Information Technology Club (IT) Joseph Coeffelt
CCC Hiking Club N/A	Puente Club Osmara Velasquez
Community, Organizing, and Political Action Club (COPA) N/A	Rock'N Comets Dance Club (RNC) N/A
Chess Club N/A	Veterans Club N/A
Cycling Club N/A	
First Year Experience Club (FYE) N/A	
Health + Human Services Club (HHS) N/A	

Non-Voting Members

Advisor: Angela Loera

Note-Taker:

Public: Leon Saelee, Luis Camarena (Puente), Alejandra (Alexa) Simen

II. APPROVAL | 5 Minutes

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The ICC Board will consider any amendments to the agenda and consider for approval the meeting held on **August 29, 2023**.

A. Agenda
IT Club moves to approve the agenda, Bookworms seconds. Unanimous, motion passes.

B. Minutes (*May 11, 2023*)
Interact Club moves to approve the minutes, IT Club seconds. Unanimous, motion passes.

III. PUBLIC COMMENT | 10 Minutes

California Government Code Section 54954.3 Members of the public will be given an opportunity to comment. This section of the meeting cannot surpass 10 minutes. Individuals will each receive two minutes per comment.

- ICC Chair lets the representatives know that this is not an official, set date/time for the ICC meetings, we will send out a when2meet to all clubs to decide.
- Q – Will there be repercussions for not attending this first meeting
- --- No, since it is an introductory meeting.
- Leon Saelee: Can Club Presidents be ICC reps? – Yes, they can designate a substitute as well.

IV. INTRODUCTION OF NEW CLUBS (*Optional*)

A. Introductions

- S. Thapa – ASU President, temp ICC Chair – gives an overview of the ICC Chair responsibilities.
- VP of Bookworms: Emily Au – meeting every week or every other week, book club at CCC
- Puente members: Osmara V. and Luis C. representing
- Interact Club (Lola A.): Will meet the last Wednesday of every month. If anyone is interested in volunteering, Interact is the club.
- IT Club: Joseph VP of IT club. Meetings are Thursdays 4pm-5pm (will check in with advisor to confirm.)
- Gym Society (new organizing club): Leon Saelee (member of public)
- APISA Annabelle S. President - Meetings will be Tuesdays/Wednesdays at 4pm (will decide and get confirmation of times/locations (the club is where they explore learn and talk about different cultures
- Alexa Simen (new organizing club) – Art Club

V. OLD BUSINESS

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VI. NEW BUSINESS

A. Agenda Breakdown | 5 Minutes

- S. Thapa goes over meeting structure for refresher and new representatives to be familiar and how to add items to the agenda, how to report out for your club.

B. Individual Club FA23 Meeting Days/Times | 5 Minutes

- Room reservations – email your advisor and CC Angela Loera
- Will send out a link to gather meeting date/times

C. Committee List Review | 5 Minutes

- S. Thapa reviews college committees looking for student representation – anyone is welcome to attend. Will send out this list to all representatives to look over.
- Committee vs Club – similar but they discuss more college procedures etc, rotate between managers/faculty/classified/students.
- Open to all students, don't have to be a part of ASU or clubs, etc. Let others know if you can, they are great opportunities.

D. Brief Overview of Robert's Rules of Order, Brown Act, and ICC Bylaws | 5 Minutes

- How to find these documents, online and in the ICC folders, Club Drive.
- How to motion, and go through the processes during a meeting, etc. We are here for conversation and to be respectful.
- Brown Act is a state law that governs open meetings - our college meetings, ICC and ASU included, abide by the Brown Act.
- Public comment always included and available to the public.
- These will be sent out to everyone.

E. Review Process for Interim Elections | 5 Minutes

- S. Thapa reviews vacancies – so we are looking to fill ASU positions and ICC positions. Anyone interested in being in an ICC board position. Requirements are the same for club members

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- ASU will hold their elections – VP of Clubs then we will fill in the ICC board vacancies or learning more. Open to other club members as well.

F. Club Rush Fall 2023 Overview | 10 Minutes

Feedback Roundtable:

- IT – Liked the Quad space and did like the different themes
- Interact – Liked how interactive, a lot of events around the same time, so hard to choose – on a day where there are no other events.
- APISA – move earlier time, maybe 10am

Current time: Tuesday, September 19 11am-1pm

Discuss with your clubs the date/time so we can come back to discuss

G. First Meeting Activity | 10 Minutes

- ICC holds a get-to-know each other activity where club representatives group up and learn about each other and their club's purpose/goals.

VII. REPORTS | 10 Minutes

A. Vice President of Club Affairs or Designee

- S. Thapa nice to see all club reps and learning about clubs.

B. Clubs

- Interact meeting tomorrow AA 143 4:25pm 8/30

C. Advisor

- (A. Loera) – Here to support clubs and get everyone organized. We will work on setting a permanent date/time for ICC and continue to discuss Club Rush.

VIII. BUDGET APPROVAL | 5 Minutes

A. Club Rush FA23 (Proposed Budget) – tentative

It Club moves to table the budget until next week's meeting, APISA seconds. Unanimous, motion passes.

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IX. ADJOURNMENT

- APISA moves to extend the meeting, IT Club seconds. Unanimous, motion passes.

Adjourn meeting at 2:32pm

Next Meeting.....September 5, 2023